

BOARD OF INTERMEDIATE EDUCATION:: ANDHRA PRADESH :: TADEPALLI



From
M.V. Seshagiri Babu, I.A.S.,
Secretary,
Board of Intermediate Education,
A.P., Tadepalli – 522 501.

To
All the Chief Superintendents
of Practical Examination Centres of
I.P.E. March 2023.

Rc.No.201/B-B3/March/2023 (1), dated:06-02-2023.

Sir/Madam,

Sub: - IPE March 2023 – Conduct of Practical Examinations – Intimation of dates of Practical examinations and certain instructions - Regarding.

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It is to inform that your college is constituted as Practical Examination Centre for Intermediate Public Examinations, March 2023. The Practical Examinations will commence from 20th February, 2023 onwards for vocational subjects and from 26th February onwards for General Science subjects with **non jumbling** of students. The following instructions are issued for conduct of Practical Examinations.

- 1) Practical OMR Award Sheets in duplicate are supplied for posting of Practical Examination marks.
- 2) Centre wise Nominal Rolls will be supplied exclusively for conducting Practical Examinations at your centre for the students of colleges allotted to your centre in non jumbling system. Please instruct the Science Lecturers of your College to make all necessary arrangements well in advance.
- 3) **GUIDELINES FOR PRACTICAL EXAMINATIONS & TIME TABLE:**
 - A. The Practical Batches and Time Table for each Centre prepared by the Board of Intermediate Education are supplied to the Chief Superintendents for the conduct of Practical Examinations at your Centre (**no deviation should be made in this regard**). A copy of the Practical Batches and Time Table should be displayed on the Notice Board of the College for wide publicity among the students and to enable them to appear for the Examinations as per schedule.
 - B. The centre wise Nominal Rolls are supplied for the candidates appearing for Practical Examinations in duplicate containing the Bio-data particulars and Practical Subject Papers offered to the candidates appearing from your Centre. You have to make use of these Nominal Rolls only for marking attendance. However, a separate Consolidated Absentee Statement should be prepared and submitted to BIE, AP.
 - C. The Original and Duplicate Award Sheets with Register Numbers of candidates offering for Practical Examinations of February, 2023 will be supplied.
- 4) The actual dates and timings of Practical Examinations will be intimated to you for communicating the same to the candidates well in advance.
- 5) District Examination Committee is constituted in each District to monitor the conduct of Practical and Theory Examinations in the District.
- 6) You should not permit the candidates to change their batch **whatever may be the reasons**. However, on valid reasons the Principal /Chief Superintendent will report all such cases to the District Examination Committee, which in turn will seek necessary orders from the Secretary/Controller of Examinations, B.I.E, AP and inform same to the Principal/Chief Superintendent concerned.
- 7) All the **added candidates**, if any permitted by this office, should be allotted in a single practical batch (preferably in the last batch of the subject). Separate blank OMR Sheets in duplicate supplied by the Board should be used for posting of marks for all such added candidates.